

# HARTZ Physical Therapy

Patient's First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_ Suffix: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Sex: F/M SS#: \_\_\_\_\_ Marital Status: S/M/W/D

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Guarantor Name: (if other than patient) \_\_\_\_\_ SS# \_\_\_\_\_ DOB \_\_\_\_\_

Referring Physician: \_\_\_\_\_ Family Physician: \_\_\_\_\_

Employer: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Health Insurance Information

**Primary Insurance:** \_\_\_\_\_ Phone number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

ID#: \_\_\_\_\_ Group #: \_\_\_\_\_

Policyholder's Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

-----  
**Secondary Insurance:** \_\_\_\_\_ Phone number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

ID#: \_\_\_\_\_ Group #: \_\_\_\_\_

Policyholder's Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

## Worker's Compensation or Auto Insurance Claims:

Insurance Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Adjustor's Name: \_\_\_\_\_

Claim #: \_\_\_\_\_ Date of Injury: \_\_\_\_\_

## Previous Physical Rehabilitation:

In the last year, have you had Physical Therapy anywhere else? Yes / No

If so, please provide number of visits and Discharge Date:

Home Health (PT visits your home) \_\_\_\_\_

Chiropractic Services \_\_\_\_\_

PT in a Physician's office \_\_\_\_\_

Other \_\_\_\_\_

# HARTZ PHYSICAL THERAPY

**Treatment Consent:** I hereby give consent for the authorized personnel of HARTZ Physical Therapy to perform an evaluation, render treatment and provide physical therapy education to me or to a minor child under my legal care.

**HIPAA:** I understand HARTZ Physical Therapy is in full compliance with the Health Insurance Portability and Accountability Act. By signing below, I acknowledge I have access to HARTZ Physical Therapy's Notice of the Privacy Act.

**Release of Information:** I give permission to HARTZ Physical Therapy to release medical information or other information necessary for treatment, billing and payment. HARTZ Physical Therapy will release information as permitted by law.

**Cancellation Policy:** HARTZ Physical Therapy has a 24 hour cancellation policy. A \$20 charge will be collected from you for failure to give a 24 hour cancellation notice or no show for an appointment. This fee is not billable to your insurance company. It is due at your next visit.

\_\_\_\_\_  
Signature of Patient, Power of Attorney, or Guardian if a minor

\_\_\_\_\_  
Date

**Financial Policy:** As a courtesy to our patients, we submit insurance claims directly to your insurance company. It is your responsibility to make sure we have all the necessary insurance information, including complete address and identification numbers. **The insurance benefits quoted to us by your insurance company are not a guarantee of payment.**

**Co-Pays:** Your insurance company determines your co-pay. By law, we are required to collect this at the time of visit. Please be prepared to pay your co-payment at each visit. **We accept cash, check and credit cards (MasterCard, Visa and Discover only).**

**Worker's Comp/Auto Insurance:** For those patients who are Worker's Comp or Auto Insurance, we need the insurance company name, phone number, contact name, claim number and date of injury. We will also ask you for your personal health insurance information should Worker's Comp be denied or Auto Insurance become exhausted. You will be responsible for any unpaid charges.

**Excluded or Non-Covered Services:** Each insurance plan determines which medical services will be covered. Patients are responsible for those services not covered under your insurance plan.

**Returned Check Fee:** A returned check shall result in a \$25 fee.

**Delinquent Accounts:** If your account becomes delinquent and is sent to a collection service, you will be assessed a 33% collection fee. If an extended payment plan has been offered to you, we require you to make at least a monthly payment on your balance due.

***I understand and fully agree that I have full responsibility to pay HARTZ Physical Therapy for all services rendered.***

\_\_\_\_\_  
Signature of Patient, Power of Attorney, or Guardian, if a minor

\_\_\_\_\_  
Date